

QA 6.10.4a: Template for Declaration regarding Conflict of Interest

**Declaration regarding Conflict of Interest
for Persons involved in the Investigation of an Alleged Malpractice with
the Cork Education and Training Board Assessment Procedures**

Conflict of interest means any issue that might unfairly influence, or appear to influence, the outcome of an investigation. A conflict of interest for a person investigating an alleged malpractice with the Cork ETB assessment procedures shall be deemed to exist if the personnel:

- *Were engaged in any aspect of the assessment process (including quality assurance functions).*
- *Have a personal relationship or family relationship with the party being investigated.*
- *Is perceived to have a professional relationship with the party being investigated that may unfairly influence the investigation process.*

Where a conflict of interest exists, there can be no involvement in the investigation of the alleged malpractice, or the decision-making surrounding the outcome of the alleged malpractice.

Centre: _____ Date: _____

Incident: _____

This is to certify that, as far as I am aware, no conflict of interest exists in relation to my participation in the investigation of the above-mentioned alleged assessment malpractice.

Signed: _____ Date: _____

Name (Block Capitals): _____

Position: _____ Organisation: _____